

DROP-IN VENDOR APPLICATION 2019

Downtown Community Market

Saturday, May 4 – Saturday, September 28, 2019

Downtown Penticton Association

SR/Inv

SR/inv

Cash, Cheques, E-Transfer and credit card accepted at the time of registration

Please make cheques payable to: **Downtown Penticton Association**

Business

Name: _____ Contact: _____

Address: _____

City: _____ Postal Code: _____

Phone: _____ Cell: _____

Email: _____

Type of Vendor: Artist Crafter Imported Goods Prepared Food

Other Non-Profit Downtown Business Farmer

Description of products you wish to sell: _____

DROP IN VENDOR COMMUNITY MARKET RATES FOR 2019		
<i>Drop in vendor must pay in full the Thursday prior to the market by 12:00pm. Non-refundable and non-transferable.</i>		
10x10 Vendor- \$50/market x _____ market(s)		
10x10 Vendor Long Weekend Rate- \$80/market x _____ market(s)		
Sidewalk Vendor- \$30/market x _____ market(s) May 18/ June 29/ August 3/ August 10/ August 31		
Sidewalk Vendor Long Weekend Rate- \$50/market x _____ market(s) May 18/ June 29/ August 3/ August 10/ August 31		
Power: \$10/market x _____ market(s)		
2019 Admin Fee (1-time fee)	\$10.00	\$10.00
GST (5%)		
Sub-Total		
Gst #861170124 ** NO pro-rating throughout the season**	Total	
Please check requested market dates: May 4 ___ 11 ___ 25 ___ Jun 1 ___ 8 ___ 15 ___ 22 ___ Jul 6 ___ 13 ___ 20 ___ 27 ___ Aug 17 ___ 24 ___ Sep 7 ___ 14 ___ 21 ___ Long weekends: May 18 ___ June 29 ___ August 3 ___ August 10 ___ August 31 ___		

Please note: The Downtown Penticton Association will not allow the selling of any marijuana, cannabis and CBD Oil containing products (with or without THC). As a community market we specialize in the sale of foods, artisan products, crafts and art. Any form of marijuana, cannabis and CBD containing products does not meet the DPA's market criteria.

I /we have read the information and regulations for the Downtown Community Market. I agree to follow them and acknowledge that if I do not I will be removed from any farther markets for the year.

Signature

Date



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RETURN TO THE DPA OFFICE

Office Use Only:

Date received:		Amount paid	
E-Transfer	Cash	Cheque	Receipt no.
Cheque no.	Receipt no.		
Credit card type	Credit card #	Exp. Date:	Cvv#:

10x10 vendor	
10x10 vendor Long weekend	
Sidewalk vendor	
Sidewalk vendor long weekend	

Deposit Date: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____
Balance in Full: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____
Full Payment Date: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____

2019 MARKET SCHEDULE (SATURDAYS)			
March 2	Vendor sign-up & information Day		
May 4	First Community Market		
May 11		August 3	BC Day Weekend
May 18	Victoria Day Long Weekend	August 10	Peach Fest. Weekend
May 25		August 17	
June 1		August 24	
June 8		August 31	Labour Day Weekend
June 15		September 7	
June 22		September 14	
June 29	Canada Day Long Weekend	September 21	
July 6		September 28	Last Outdoor Market
July 13			
July 20			
July 27			

NOTE: Canada Day (Mon, July 1) & BC Day (Mon, August 5) are special events that require separate applications. If you are interested in participating, please contact us at info@downtownpenticton.org

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Information and Regulations

Vendors please also keep a copy for your information

MARKET HOURS:

8:30 am – 1:30 pm, Saturday, May 4th – June 29th

8:30 am – 2:00 pm, Saturday July 6th – August 31st

8:30 am – 1:30 pm, Saturday September 7th – September 28th

SET-UP: Set-up starts at 6:30 am. **Vendors MUST be set up by 8:00 am and must not take down until 2:00 pm.**

Vendors must remain open during the designated market hours, leaving early is not permitted. Belongings must be packed up before bringing vehicles on to the street.

Note: NO vehicles are allowed on the street until a market staff member has given the ok that the street are safe of pedestrians. **Failure to comply will constitute automatic dismissal for the market season. NO refund will be given.**

All vehicles must be moved off the street by 7:45 am. Please adhere to all bylaw and parking regulations. **Late arrivals will not be tolerated**

Access to the 200 block will be via Nanaimo Avenue WEST from Martin Street. The 300 Block can be accessed from Main Street North or Wade Avenue West. No wrong ways, no moving barricades and please respect traffic flaggers. Access to Front Street via Veterans Way.

PARKING: There are no assigned spots for vendors to park. Please familiarize yourself with the various lots and on-street parking and City of Penticton parking by-laws. All vendors and their support vehicles will be subject to City of Penticton parking by-laws including timed parking limits in effect on Saturdays.

VENDOR SPACES: Street booths are a maximum of 10' x 10'. Sidewalk spaces are maximum of 8'.

Vendors must supply their own tables and chairs. Booth coverings (canopies, umbrellas, or tents) are strongly recommended. Sidewalk vendors may use an umbrella for covering, tents are not allowed on the sidewalk. Tents need to be weighed down due to regular strong wind.

FOOD CONCESSIONS VENDORS: Food concessions must carry Limited Liability Insurance, Food Safe and be registered with the Regional Health Authority with their Short-Term Food Permits and be inspected by the Fire Department.

Note: Copies of all permits MUST BE provided to the DPA prior to admittance to the market. All vendors using electricity MUST use heavy duty extension cords approved for outdoor use. All vendors using propane must have proper certification for the use of propane. All food concessions preparing food using canopy tents must have approved fire-rated canopies.

LIABILITY: Approved vendors are solely responsible for products, equipment and other possessions, and for their business practices. By making application to the Downtown Community Market for vendor status, the vendor agrees to indemnify and save harmless the Downtown Community Market, the City of Penticton, the Downtown Penticton Association and its directors, employees and agents from any loss incurred by the vendor or from any action or claim of any nature by any person. The vendor also agrees to abide by the Rules and Regulations set out by the Downtown Community Market.

DOWNTOWN PENTICTON ASSOCIATION MEMBERS: Downtown Penticton Association members may apply for one 10' x 10' market space at no charge, on a space-available basis. Additional space(s) will be charged at the published rates. Please apply using the new DPA member-specific application form.

Vendor fees are non-refundable and are non-transferable

VENDOR CONDUCT: The market is a place of business and a public forum. Polite professional behavior is expected. Verbal abuse/threats and/or inappropriate aggressive tone toward market volunteers/staff, market manager, other vendors or the public will not be tolerated and will result in immediate removal from the market for balance of the season without refund. **Smoking is not allowed by vendors in the market area.** Vendor Initial: _____

Questions ? Email DPA office - info@downtownpenticton.org or call 250-493-8540.

No sub-leasing – all spots must be pre-approved by DPA Market Manager