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**Downtown Community Market**  
 Saturday, May 12 – October 6, 2018  
 Downtown Penticton Association

## FULL SEASON VENDOR APPLICATION

Cash, cheques, e-transfer, and credit card accepted at the time of registration.  
 Please make cheques payable to **Downtown Penticton Association**

**Business Name:** \_\_\_\_\_ **Contact:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_  
**E-mail:** \_\_\_\_\_

**Type of Vendor:**     Artist         Crafter         Imported Goods         Prepared Food  
                           Other         Non-Profit         Downtown Business         Farmer

**Description of products you wish to sell:** \_\_\_\_\_

COMMUNITY MARKET RATES FOR 2018		
<b>**Applications are accepted now with a 50% deposit</b>		
<b>10x10 Vendor - Full-season</b> pass (22 markets)	\$770.00	
<b>10x10 Vendor - Start July 1</b>	\$630.00	
<b>10x10 Vendor - Early bird full season</b> pass ( <b>MUST BE PAID BY MARCH 31, 2018</b> )	\$740.00	
<b>Sidewalk Vendor-Full Season Pass</b>	\$500.00	
<b>Power:</b> \$10.00/market x _____ market(s)	Power	
<b>2018 Admin Fee (1-time fee)</b>	\$10.00	
<b>GST (5%)</b>		
<b>Sub-Total</b>		
<b>TOTAL</b>	<b>GST # 861170124</b>	

\*\* The Downtown Penticton Association and the City of Penticton are proud to partner up in the Penticton recycling program. There is no styrofoam allowed in the Downtown Community Market. All containers must be bio degradable. \*\*

**I / we have read the information and regulations for the Downtown Community Market. I agree to follow them and acknowledge that if I do not I will be removed from any further markets for the year.**

_____	_____
Signature	Date

## Return to the DPA Office

**Office Use Only:**

<b>Date Received:</b> _____		<b>Amount Paid \$</b> _____	
<input type="checkbox"/> E-transfer <input type="checkbox"/> Cash <input type="checkbox"/> Cheque		Cheque No. _____	Receipt No. _____
Credit Card Type:	Credit Card #:	Exp. Date:	CVV#:
10x10 Vendor:	Full Season		
Sidewalk Vendor	Full season		

**Deposit Date:** \_\_\_\_\_ **Pd:** \_\_\_\_\_ **Method:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_

**Balance in Full:** \_\_\_\_\_ **Pd:** \_\_\_\_\_ **Method:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_

**Full Payment Date:** \_\_\_\_\_ **Pd:** \_\_\_\_\_ **Method:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_

### 2018 MARKET SCHEDULE

March 3	<b>Vendor sign-up and Information Day</b>		
May 12	<b>First Community Market</b>	August 4	<b>BC Day long weekend</b>
May 19	<b>Victoria Day long weekend</b>	August 11	<b>Peach Festival weekend</b>
May 26		August 18	
June 2		August 25	
June 9		September 1	<b>Labour Day long weekend</b>
June 16		September 8	
June 23		September 15	
June 30	<b>Canada Day long weekend</b>	September 22	
July 7		September 29	
July 14		October 6	<b>Thanksgiving long weekend</b>
July 21			<b>Last Outdoor Market</b>
July 28			

*Canada Day - Sunday, July 1 (\$100.00) & BC Day - Monday, August 6 (\$50.00) are a separate application.  
If you are interested in participating, please contact Jackey Zellweger at [jackey@downtownpenticton.org](mailto:jackey@downtownpenticton.org)*

# Information and Regulations

## Vendors please keep for your information

- **Market Hours:**  
**8:30 am – 1:30pm May to June 8:30am – 2:00pm July to Sept Labour Day 8:30am – 1:30pm Sept 8 to Oct 6**  
**Set-up:**  
Set-up starts at 6:30 am. **Vendors MUST be set up by 8:00 am and must not take down until end of market time.**  
Vendors must remain open during the designated market hours, leaving early is not permitted. Belongings must be packed up before bringing vehicles on to the street  
All vehicles must be moved off the Market Streets by **7:45 am**. Please adhere to all bylaw and parking regulations. **Late arrivals will not be tolerated.**
  - **Note:** NO vehicles are allowed on the street until 15 minutes (minimum) after market closing time. **Failure to comply will constitute automatic dismissal for the market season. NO refund will be given. Enforcement due to safety.**  
  
Access to the 200 block will be via Nanaimo Avenue WEST from Martin Street. The 300 Block can be accessed from Main Street North or Wade Avenue West. No wrong ways, no moving barricades and please respect traffic flaggers. Access to Front Street via Veterans Way. **NOTE: During 300 Block Construction changes may be made to market access and information will be sent out by DPA when necessary.**
  - **Parking:**  
There are no assigned spots for vendors to park. Please familiarize yourself with paid parking by-laws.  
All vendors or support vehicles not in designated areas will be subject to City of Penticton by-laws including timed parking for Saturdays. DPA is not responsible for vendor parking tickets issued by City Bylaw Department.
  - **Vendor Spaces**  
Street booths are a maximum of 10' x 10'. Sidewalk spaces are 8' max.  
  
Vendors must supply their own tables and chairs. Booth coverings (canopies, umbrellas, or tents) are *strongly* recommended. Sidewalk vendors may use an umbrella for covering, tents are not allowed on the sidewalk.  
Tents need to be weighed down due to regular strong wind. Recommendation of 25lb per corner on tents.
- Vendor fees are non-refundable and are non-transferable**  
No vendor may assign, sublet or sell their market stall to another vendor. If you cannot attend market advise Market Manager.
- **Food Concessions Vendors:**  
Food concessions must carry Limited Liability Insurance, Food Safe and be registered with the Regional Health Authority with their Short-Term Food Permits and be inspected by the Fire Department.
  - **Note:** Copies of all permits MUST BE provided to the DPA prior to admittance to the market. All vendors using electricity MUST use heavy duty extension cords approved for outdoor use. All vendors using propane must have proper certification for the use of propane. All food concessions preparing food using canopy tents must have approved fire-rated canopies. All Food Vendors using power, generators or any type of heating must have certified Fire Extinguisher.
  - All vendors are strongly encouraged to keep disposable packaging to an absolute minimum and to use compostable or easily recyclable packaging when possible. **No Styrofoam. DPA is partnering with City of Penticton for a higher level of recycling and less refuse.**
  - **Liability:**  
Approved vendors are solely responsible for products, equipment and other possessions, and for their business practices. By making application to the Downtown Community Market for vendor status, the vendor agrees to indemnify and save harmless the Downtown Community Market, the City of Penticton, the Downtown Penticton Association and its directors, employees and agents from any loss incurred by the vendor or from any action or claim of any nature by any person. The vendor also agrees to abide by the Rules and Regulations set out by the Downtown Community Market.
  - **Downtown Penticton Association members:**  
Downtown Penticton Association members are entitled to one 10' x 10' space at no charge.  
Any additional space(s) will be charged at the published rates.

**VENDOR CONDUCT** The market is a place of business and a public forum. Polite professional behavior is expected. Verbal Abuse/threats and/or inappropriate aggressive tone to market staff, manager, other vendors or the public will not be tolerated and will result in immediate removal from the market for balance of the season without refund.

Smoking is not allowed by vendors in the market area.

Vendor Initial: \_\_\_\_\_