

Return to the DPA Office

Office Use Only:

Date Received: _____		Amount Paid \$ _____	
<input type="checkbox"/> E-transfer <input type="checkbox"/> Cash <input type="checkbox"/> Cheque		Cheque No. _____	Receipt No. _____
Credit Card Type:	Credit Card #:	Exp. Date:	CVV#:
10x10 Vendor:			
10x10 Vendor Long Weekend:			
Sidewalk Vendor:			
Sidewalk Vendor Long Weekend:			

Deposit Date: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____

Balance in Full: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____

Full Payment Date: _____ **Pd:** _____ **Method:** _____ **Receipt:** _____

2018 MARKET SCHEDULE

March 3	Vendor sign-up and Information Day		
May 12	First Community Market	August 4	BC Day long weekend
May 19	Victoria Day long weekend	August 11	Peach Festival weekend
May 26		August 18	
June 2		August 25	
June 9		September 1	Labour Day long weekend
June 16		September 8	
June 23		September 15	
June 30	Canada Day long weekend	September 22	
July 7		September 29	
July 14		October 6	Thanksgiving long weekend
July 21			LAST OUTDOOR MARKET
July 28			

*Canada Day - Sunday, July 1 (\$100.00) & BC Day - Monday, August 6 (\$50.00) are a separate application.
If you are interested in participating, please contact Jackey Zellweger at jackey@downtownpenticton.org*

Information and Regulations

Vendors please keep for your information

- **Market Hours:**
8:30 am – 1:30pm May to June 8:30am – 2:00pm July to Sept Labour Day 8:30am – 1:30pm Sept 8 to Oct 6
Set-up:
Set-up starts at 6:30 am. **Vendors MUST be set up by 8:00 am and must not take down until end of market time.**
Vendors must remain open during the designated market hours, leaving early is not permitted. Belongings must be packed up before bringing vehicles on to the street
All vehicles must be moved off the Market Streets by **7:45 am**. Please adhere to all bylaw and parking regulations. **Late arrivals will not be tolerated.**
 - **Note:** NO vehicles are allowed on the street until 15 minutes (minimum) after market closing time. **Failure to comply will constitute automatic dismissal for the market season. NO refund will be given. Enforcement due to safety.**

Access to the 200 block will be via Nanaimo Avenue WEST from Martin Street. The 300 Block can be accessed from Main Street North or Wade Avenue West. No wrong ways, no moving barricades and please respect traffic flaggers. Access to Front Street via Veterans Way. **NOTE: During 300 Block Construction changes may be made to market access and information will be sent out by DPA when necessary.**
 - **Parking:**
There are no assigned spots for vendors to park. Please familiarize yourself with paid parking by-laws.
All vendors or support vehicles not in designated areas will be subject to City of Penticton by-laws including timed parking for Saturdays. DPA is not responsible for vendor parking tickets issued by City Bylaw Department.
 - **Vendor Spaces**
Street booths are a maximum of 10' x 10'. Sidewalk spaces are 8' max.

Vendors must supply their own tables and chairs. Booth coverings (canopies, umbrellas, or tents) are *strongly* recommended. Sidewalk vendors may use an umbrella for covering, tents are not allowed on the sidewalk.
Tents need to be weighed down due to regular strong wind. Recommendation of 25lb per corner on tents.
- Vendor fees are non-refundable and are non-transferable**
No vendor may assign, sublet or sell their market stall to another vendor. If you cannot attend market advise Market Manager.
- **Food Concessions Vendors:**
Food concessions must carry Limited Liability Insurance, Food Safe and be registered with the Regional Health Authority with their Short-Term Food Permits and be inspected by the Fire Department.
 - **Note:** Copies of all permits MUST BE provided to the DPA prior to admittance to the market. All vendors using electricity MUST use heavy duty extension cords approved for outdoor use. All vendors using propane must have proper certification for the use of propane. All food concessions preparing food using canopy tents must have approved fire-rated canopies. All Food Vendors using power, generators or any type of heating must have certified Fire Extinguisher.
 - All vendors are strongly encouraged to keep disposable packaging to an absolute minimum and to use compostable or easily recyclable packaging when possible. **No Styrofoam. DPA is partnering with City of Penticton for a higher level of recycling and less refuse.**
 - **Liability:**
Approved vendors are solely responsible for products, equipment and other possessions, and for their business practices. By making application to the Downtown Community Market for vendor status, the vendor agrees to indemnify and save harmless the Downtown Community Market, the City of Penticton, the Downtown Penticton Association and its directors, employees and agents from any loss incurred by the vendor or from any action or claim of any nature by any person. The vendor also agrees to abide by the Rules and Regulations set out by the Downtown Community Market.
 - **Downtown Penticton Association members:**
Downtown Penticton Association members are entitled to one 10' x 10' space at no charge.
Any additional space(s) will be charged at the published rates.

VENDOR CONDUCT The market is a place of business and a public forum. Polite professional behavior is expected. Verbal Abuse/threats and/or inappropriate aggressive tone to market staff, manager, other vendors or the public will not be tolerated and will result in immediate removal from the market for balance of the season without refund.

Smoking is not allowed by vendors in the market area.

Vendor Initial: _____